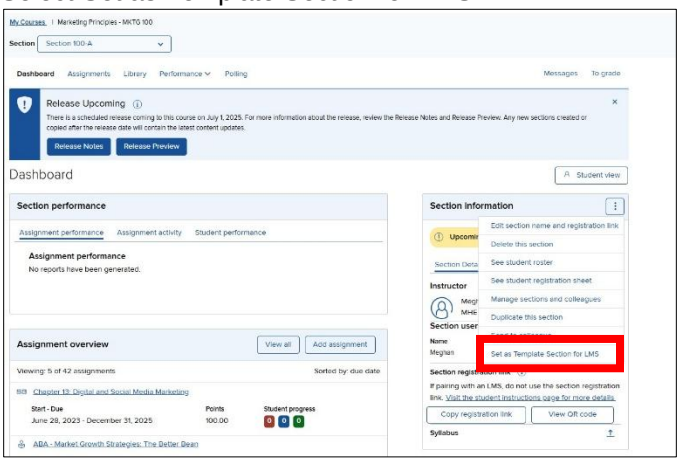
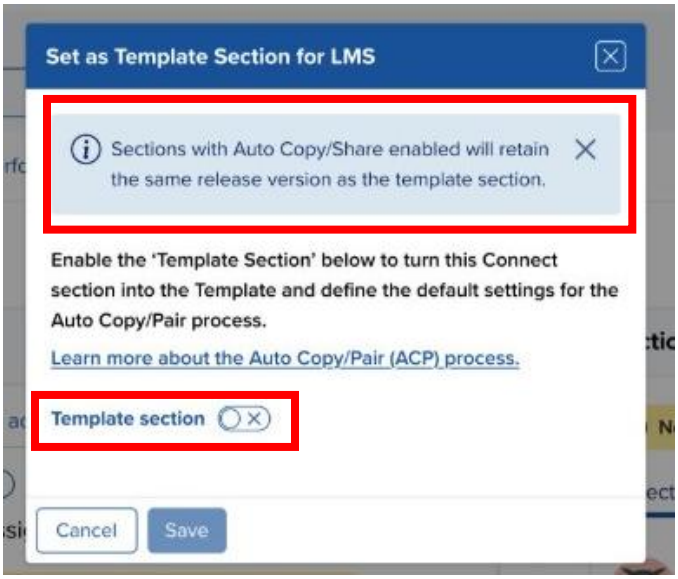
Creating a Template for Auto Copy/Pair

Video: Click to View

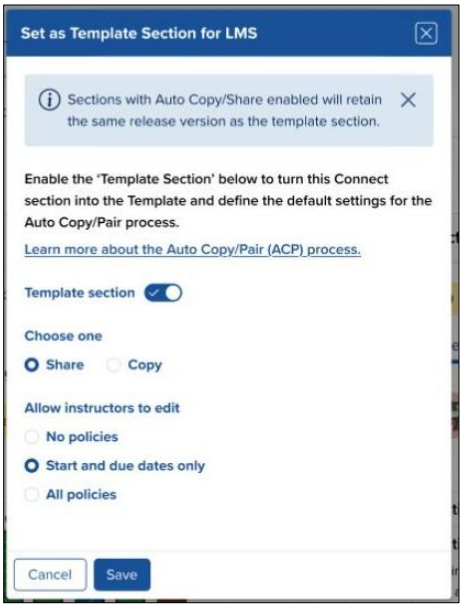
This resource will demonstrate how to turn a Connect section into a template and define the default settings for the Auto Copy/Pair process.

First, select the section you would like to use as a template to open the section dashboard. Click the three dots drop-down menu on the section information widget. Select Set as Template Section for LMS.



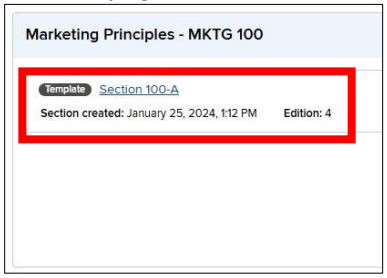


Note that with McGraw Hill Evergreen, all copied AND shared sections will use the same release version as the template section. Click the toggle to enable this section to become a template.



After you enable the section template, choose the default settings for the template, including whether you would like to share or copy the section and whether you will allow other instructors to edit policies. Once you're finished, click save.

Your section dashboard will now have a yellow banner message stating that this section is a template. Click My courses in the top left corner to return to your My Courses page.



You will now see the template icon next to the section you set as a template.

When it is time to update your course to the latest Evergreen release, the template section must be turned off or disabled for that section. Duplicate the section, accept the latest release, and make updates as needed to the section. Once complete, you can re-enable the template section using the updated section. To disable a template, simply repeat these steps and disable the toggle next to "template section."